



Government Finance Officers Association

May 7-10, 2006

A Century of Progress in Government Finance



Montréal, Québec, Canada

100th Annual Conference



GFOA's 2006 annual conference:
the place for information, innovation,
inspiration, and celebration.

100th Annual Conference

Why Attend?

For the past 100 years GFOA has been providing public financing professionals with the latest information, ideas, and practices.

At the 2006 Montréal conference you will have the opportunity to:

- **Learn:** Join industry leaders, cutting-edge theorists, and like-minded professionals to explore the challenges in public-sector finance today.
- **Grow:** Attend preconference seminars, listen to dynamic speakers, and participate in a broad range of concurrent sessions and discussion groups to find the tools, strategies, and answers you need for improved job performance.
- **Succeed:** Network with colleagues from across the continent and from around the world.

And because it's our anniversary, you will also have the opportunity to:

- **Celebrate:** GFOA has been serving public-sector professionals for 100 years. We plan to honor the event with a celebration truly worthy of the occasion.

See you in Montréal!



please visit www.gfoa.org



Be Prepared! Sustaining Business Operations in the Wake of a Disaster

Recent events have underscored the critical nature of emergency preparedness and business continuity planning. State and local governments provide services that are essential to public health and safety and to the protection of property. As such, they must be able to continue operations following a natural disaster, terrorist attack, or technology failure. In this seminar, experts will walk attendees through the steps required to develop, test, and maintain a plan for continuing operations during and immediately following a disaster. Special emphasis will be placed on the financial management ramifications of emergency preparedness and business continuity planning.

Full-day Seminar | Friday, May 5 | 9 a.m.–5 p.m. | 8 CPE credits

Technologies for Government Transformation: ERP Systems and Beyond

Technology continues to be a key enabler of government transformation. Governments of all types and sizes are using technology to improve the efficiency of back-office operations, make doing business with government easier and more convenient, facilitate communication with citizens and other stakeholders, and otherwise enhance the delivery of government services. This seminar will look at some of the most exciting new technologies in the government arena, using case studies to show how these technologies have been deployed, the extent to which they have succeeded in bringing about service improvements and internal efficiencies, and the costs involved.

Half-day Seminar | Friday, May 5 | 1 p.m.–5 p.m. | 4 CPE credits

Performance Measurement: Focusing on Outcomes and Integration

Balanced scorecard. Six sigma. Business intelligence. Performance budgeting. Business analytics. Process improvement. Enterprise planning. ISO. The list of management tools available to government finance officers today is dizzying and seems to be growing daily. Yet there is a common thread running through all of these approaches — a focus on outcomes and integration with core management systems. This seminar will identify the characteristics of a mature outcome-based performance management system and provide practical advice on how to establish such a system.

Full-day Seminar | Saturday, May 6 | 9 a.m.–5 p.m. | 8 CPE credits

Business Writing for Finance Officers

Today's world demands that finance officers at all levels have the ability to write well. Whether you're composing a budget message, a memo to your boss, or a simple e-mail to a co-worker, you must be aware of your purpose and know how to communicate your message in a manner that will be clearly understood by your audience. Good writing is hard work, even for the most skilled writers. But anyone can improve their writing skills by learning a few simple principles. This seminar will empower you to write and design top-notch business documents of all types.

Half-day Seminar | Saturday, May 6 | 1 p.m.–5 p.m. | 4 CPE credits

Canadian Day

This year's 100th annual conference in Montréal will offer an unprecedented opportunity for public finance professionals from across Canada to gather together to explore issues of common concern from a specifically Canadian perspective. The forum for this unique sharing of ideas and experiences will be the GFOA's first-ever "Canadian Day," scheduled for Saturday, May 6, 2006. A key theme of the day will be how to meet the financial challenge posed by aging and deteriorating infrastructure. Speakers and panelists will include a rich cross section of Canadian public finance professionals, including the Auditor General of Canada, as well as representatives from the United Kingdom. While advance registration is required, there is no extra charge for those who are already registered for the annual conference.

Full-day Seminar | Saturday, May 6 | 9 a.m.–5 p.m. | 8 CPE credits



Program

The annual conference includes general sessions on Monday and Tuesday mornings that feature recognized leaders in the government finance profession and offers more than 60 concurrent sessions and discussion groups that address current issues in government finance.

Concurrent Sessions

Create your own curriculum from among concurrent sessions in seven tracks offered over three days. Sessions cover the following areas:

- >Accounting, Auditing, and Financial Reporting
- >Budgeting and Financial Planning
- >Cash Management and Investing
- >Debt Management
- >Management and Policy
- >Pensions and Benefits
- >Technology and Digital Government

Discussion Groups

On Tuesday, May 9 from 3:50 p.m. to 4:50 p.m., you will have an opportunity to exchange ideas about day-to-day challenges in small groups of your colleagues.

CPE Credits

It is possible to earn up to 20 CPE credits at GFOA's annual conference. Additional CPE credits can be earned by attending one or more of GFOA's preconference seminars.

Certification Examinations

GFOA's Certified Public Finance Officer (CPFO) program continues with the administration of all five examinations on Friday, May 5. Technical and administrative support for the program is provided by Radford University's Governmental and Nonprofit Assistance Center. For an application packet, please e-mail your request to gnac@radford.edu; fax your request to 540/831-6735 or call Radford University at 540/831-6734.

Exhibit Hall

See the latest innovations from exhibitors offering management- and finance-related products and services to local, state, and provincial governments. GFOA's exhibit hall is open Sunday through Tuesday. See www.gfoa.org for a list of current exhibitors.

Let the Celebration Begin!

Sunday, May 7, 2006, 6–10 p.m.

Plan now to be part of the fun and festivities on Sunday evening as GFOA kicks off its centennial conference with a celebration truly worthy of the occasion! Join colleagues, friends, and guests for an unforgettable evening of food and entertainment, all in the unique ambiance of one of North America's most international cities. Help GFOA to celebrate this very special birthday surrounded by the members who made it all possible, as together we look forward to the next 100 years!



Closing Reception

Tuesday, May 9, 2006 / 6 p.m.–11 p.m. / Tickets go on sale in October. The cost is \$25 per adult and \$15 for each child ages 3-12 years old. The Montréal host committee invites you to experience the four seasons of Montréal at the Montréal Science Center. By strolling through the four zones created for the occasion, you will discover the flavors and the more traditional or contemporary cultural activities typical of Montréal's four seasons.

The scenes will successively evoke the aboriginal heritage in an autumnal background, the calm of winter and the joys of snow, spring with its sugarhouse fun, and summer filled with the magic of popular street festivals. The entertainment and food will reflect the city's ever-changing environment.

Some of the many surprises throughout the night will include a flying trapeze act, a contortionist, musical groups, and a spectacular finale featuring a great wall of fire. You will not want to miss this event!

GFOA YieldAdvantage™

Demonstration

Stop by the YieldAdvantage™ booth in the exhibit hall to learn how this Web-based auction platform can streamline your investment process, increase competition and enhance yields, as well as promote transparency. View your own GFOA YieldAdvantage™ demonstration.

User Meeting

We invite current GFOA YieldAdvantage™ users to come by and meet with GFOA YieldAdvantage™ representatives. Share your experiences using this innovative tool. Interested nonusers are invited to join us and learn of the benefits of this platform firsthand.

■ Accounting, Auditing, and Financial Reporting

This year's concurrent sessions and discussion groups will explore a broad range of topics, from a detailed examination of the most recently issued pronouncements of the Governmental Accounting Standards Board (GASB) to coverage of breaking developments and ongoing practice issues confronting public-sector accountants and auditors. Coverage will include GASB Statement No. 47 on *Accounting for Termination Benefits*, as well as newly released detailed implementation guidance from the GASB on other postemployment benefits and the revised statistical section of the comprehensive annual financial report. Also examined will be pending final GASB standards on sales and pledges of receivables and future revenues; pollution remediation; and fund balance. Other topics of interest will include the latest developments in public-sector auditing, internal control and audit committees, new GFOA guidance on capital asset management, and common financial reporting deficiencies.

■ Budgeting and Financial Planning

Budgeting is a complex, deadline-driven, political process that can test the abilities of even the most seasoned professional. This track will offer practical guidance and explore cutting-edge developments in local government budgeting. Leading practitioners and budgeting experts will discuss advances and case studies in timely subjects like performance management, shared services, capital planning and budgeting, cutback management, and financial forecasting. Panelists will also discuss the macro trends in the local government budget environment to provide attendees with a better understanding of key future issues.

■ Cash Management

This year's sessions will feature tools and techniques for improving the effectiveness of your investment program and the efficiency of your treasury function. Learn advanced techniques for public investing from experts in the field, hear economists share their thoughts on what is in store for the economy and financial markets in the coming year, and listen to experienced portfolio managers recommend investment strategies for the current interest rate environment. On the treasury management side, learn about new services and products and about what is on the horizon. Finally, find out about new and effective tools for collecting delinquent revenues.

■ Debt Management

With municipal bond issuance at peak levels and the use of complex instruments like derivatives and auction-rate securities growing steadily, governments must understand the opportunities and risks in today's market. From the basics of issuing bonds to the intricacies of specific financing tools, this year's sessions will offer learning opportunities in key areas of debt administration. Government issuers, private-sector experts, and federal government officials will provide timely advice on how to meet your jurisdiction's capital needs through the prudent use of debt financing.

■ Management and Policy

Finance officers today are involved in issues that go far beyond traditional accounting and budgeting. They are assuming greater responsibilities in organization-wide planning and management, economic development, and information technology, to name just a few. Senior finance officials have become leaders in every sense of the word. This track will explore the ever-expanding role of finance officers, the many personal and professional challenges this presents, and the skills needed to be successful. Concurrent sessions and discussion groups will address such topics as leadership, communication, career development, and economic development.

■ Pensions and Benefits

Governments across the United States and Canada are facing unprecedented cost pressures, and a primary cost driver is employee benefits. Sessions in this track will tackle health care and retirement benefit issues, assess the budgetary implications, and provide ideas for understanding, managing, and even reinventing the way benefits are delivered. The sessions will appeal to pension and benefit professionals as well as to budget analysts and human resource professionals interested in learning from both their peers in government and private-sector advisors.

■ Technology and Digital Government

Technology presents tremendous opportunities for governments to transform their internal operations and relationship with the public. Technology is permeating many aspects of public financial management. While enterprise resource planning systems are the base of a government's technology platforms, there are a myriad of ways in which technology can be used to advance the goals of public agencies. This track will not only describe opportunities available through technology, but will also describe the changes in people and processes that must accompany technological growth to take full advantage of technology investments.

Preliminary Schedule of Events

All preconference seminars, conference sessions, meetings, luncheons, and exhibits will be at the Palais des congrès de Montréal (Montréal Convention Centre).

1001, place Jean-Paul-Riopelle
201 Avenue Viger Ouest
Montréal Québec H2Z 1H2
CANADA

Friday, May 5

9 a.m.-Noon

Certification Exams

9 a.m.-5 p.m.

Preconference Seminar:

Be Prepared! Sustaining Business Operations in the Wake of a Disaster

1 p.m.-5 p.m.

Preconference Seminar:

Technologies for Government Transformation: ERP Systems and Beyond

1:30 p.m.-5 p.m.

Certification Exams

Saturday, May 6

9 a.m.-5 p.m.

Preconference Seminar:

Performance Measurement — Focusing on Outcomes and Integration

9 a.m.-5 p.m.

Preconference Seminar:

Canadian Day
Complimentary to all delegates with paid registration

9 a.m.-5 p.m.

Standing Committee

Meetings:

GFOA committee meetings are open to all GFOA members.

10 a.m.-4:30 p.m.

Registration Open

1 p.m.-5 p.m.

Preconference Seminar:

Business Writing for Finance Officers

Sunday, May 7

10:00 a.m.-4 p.m.

Registration Open

9:30 a.m.-4 p.m.

Exhibits Open

10 a.m.-Noon

Technology Resource

Group Meeting

12:30 p.m.-1:30 p.m.

Women's Public Finance

Network Meeting:

Open to all conference attendees

1:30 p.m.-2:30 p.m.

Concurrent Sessions

4 p.m.-5 p.m.

Black Caucus Meeting:

Open to all conference attendees

6 p.m.-10 p.m.

Let the Celebration Begin!

Open to all conference registrants and guests

Monday, May 8

8 a.m.-4:30 p.m.

Registration Open

9:30 a.m.-12:30 p.m.

Exhibits Open

10:30 a.m.-12:10 p.m.

Concurrent Sessions

12:10 p.m.-1:10 p.m.

Lunch With Your

Colleagues

Delegates only

1:25 p.m.-3:05 p.m.

Concurrent Sessions

1:30 p.m.-4:30 p.m.

Exhibits Open

3:20 p.m.-5 p.m.

Concurrent Sessions

Tuesday, May 9

8 a.m.-4:30 p.m.

Registration Open

9 a.m.-12:30 p.m.

Exhibits Open

9 a.m.-10 a.m.

General Session

10:15 a.m.-11:55 a.m.

Concurrent Sessions

12:10 p.m.-1:40 p.m.

Annual Business Meeting and General Luncheon:

Delegates only

1:30 p.m.-3:30 p.m.

Exhibits Open

1:55 p.m.-3:35 p.m.

Concurrent Sessions

3:50 p.m.-4:50 p.m.

Concurrent Sessions

3:30 p.m.-4:30 p.m.

FOCAL Team Meeting

Evening

6 p.m.-11 p.m.

Montréal Local Conference

Committee Event:

(Tickets required)

Montréal Science Center

Wednesday, May 10

8:30 a.m.-Noon

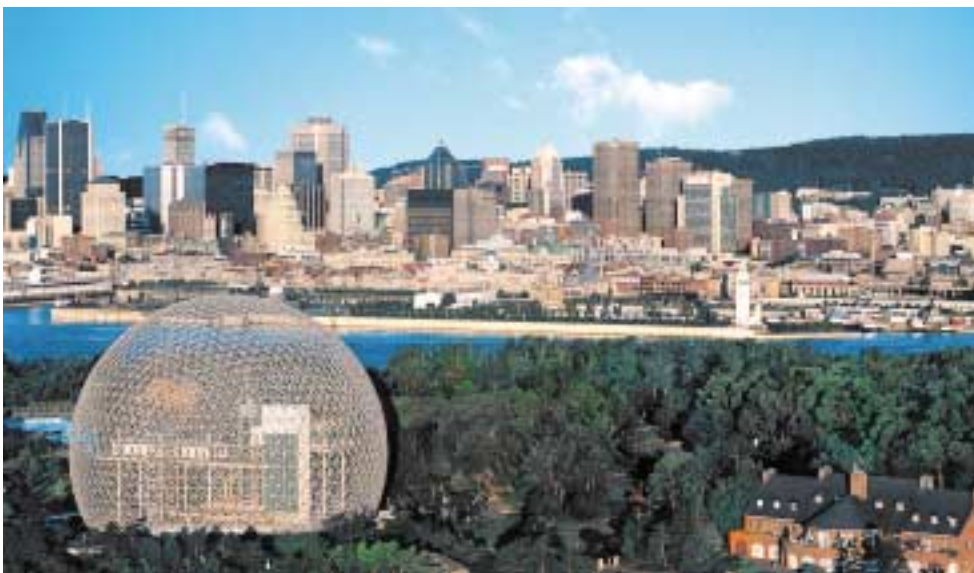
Registration Open

8:30 a.m.-10:10 a.m.

Concurrent Sessions

10:25 a.m.-12:05 p.m.

Concurrent Sessions



Register online at www.gfoa.org

Registration

Register online at www.gfoa.org or fill out the form in this brochure and mail or fax it to GFOA. Phone registrations cannot be accepted. Check the registration discount dates and save money by registering early.

>**Registration fees include:** Monday and Tuesday luncheons for delegates and the 100-Year Celebration for delegates and guests.

>**Guest registration:** Conference sessions and the luncheons on Monday and Tuesday are not open to guests and children. Guests will be admitted to the 100-Year Celebration and the exhibit hall. There is no registration fee for guests or children, but they must be preregistered.

>**Registration fee discounts:** To qualify for fee discounts, payment must be received by the deadline dates listed.

>**Additional discounts:** You will receive a 10 percent discount on both your conference and preconference seminar registration if one of the following conditions applies: a) three or more people from your jurisdiction are attending the annual conference (registrations must be submitted together) or b) you are attending two preconference seminars in addition to the annual conference.

>**Substitutions (government entities only):** A one-for-one substitution of a nonmember for an active member is allowed. If your organization has a current GFOA member on the staff who is not attending conference, a nonmember may attend in his or her place at the lower member rate. Please provide the name or the membership number of the GFOA member.



Easy to Get There

GFOA has arranged the following discounts for conference travel:

Airline	Code	Telephone
Air Canada	cvo60150	800/361-7585
Northwest/Continental Airlines	NM82G	800/328-1111
American Airlines	htn1209051154	800/221-2255

Please contact the airline directly.

Register today to take advantage of discounts!

Important Action Dates

Date	Discount
January 18, 2006	First discount deadline
March 1, 2006	Second and final discount deadline
March 2, 2006	Full registration fee required

Cancellation and Refund Policy

Conference and preconference seminar cancellations, registration changes, and refund requests must be made in writing to GFOA.

Date	Cancellation Policy
February 3, 2006	Cancellations postmarked by this date will be refunded, less a 25 percent service fee.
April 6, 2006	Cancellations postmarked after February 3 but by April 6 will be refunded, less a 50 percent service fee.
April 7, 2006	No refunds will be issued from this date forward.

Montréal Tours and Events

Information on how to obtain tickets for the Tuesday evening event, and other conference events and tours, will be posted as available at www.gfoa.org.



GFOA is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be addressed to the: National Registry of CPE Sponsors, 150 Fourth Avenue North, Nashville, TN 37219-2417. Web site: www.nasba.org

Conference Registration Form

Please print or type. Register online at www.gfoa.org.

1 Conference/Preconference Registration

If you are faxing this form DO NOT MAIL ORIGINAL. Faxes are accepted with credit card payments only.

Please affix your mailing label here, and make any changes to your record in the spaces provided below

First Name _____ MI _____ Last Name _____

Title/Position _____

Organization/Company _____

Mailing Address _____

City _____ State/Province _____ Zip/Postal Code _____ Country _____

Telephone _____ Fax _____

Email Address (REQUIRED) _____

Preferred Name for Badge _____

Indicate if you are substituting for an active member.

Name of Active Member _____

2 Guest Registration

Print name(s) of guest(s) and/or child(ren) and the age of the child(ren) 12 or under. Please attach additional names if needed.

First Name _____ Last Name _____ Age _____

First Name _____ Last Name _____ Age _____

First Name _____ Last Name _____ Age _____

3 Preconference Seminar Registration

Preconference seminar registration and fees are separate from annual conference registration and fees.

Check the seminar(s) of your choice:

- | | |
|--|---|
| <input type="checkbox"/> Business Writing for Finance Officers | <input type="checkbox"/> Performance Measurement —
Focusing on Outcomes and Integration |
| <input type="checkbox"/> Be Prepared! Sustaining Business Operations in the Wake of a Disaster | <input type="checkbox"/> Technologies for Government Transformation: ERP Systems and Beyond |

Check rate below:

(See discounts in Section 6)**

	Member	Nonmember
<input type="checkbox"/> Full-day seminar	\$295	\$410
<input type="checkbox"/> Each half-day seminar	\$145	\$250

4 Canadian Day

Complimentary with full registration. Check one to reserve your spot:

- Full Registrant FREE Member \$295 Nonmember \$410

5 Conference Registration Fees

	Early Registration (Postmarked and paid by January 18, 2006.)	Advanced Registration (Postmarked and paid by March 1, 2006.)	Full Registration (Postmarked and paid after March 2, 2006.)
Active Members	<input type="checkbox"/> \$310	<input type="checkbox"/> \$345	<input type="checkbox"/> \$390
Associate Members	<input type="checkbox"/> \$360	<input type="checkbox"/> \$405	<input type="checkbox"/> \$475
Nonmember Public Sector	<input type="checkbox"/> \$415	<input type="checkbox"/> \$450	<input type="checkbox"/> \$495
Nonmember Private Sector	<input type="checkbox"/> \$585	<input type="checkbox"/> \$615	<input type="checkbox"/> \$685
Student (Full-time, Unemployed only)	<input type="checkbox"/> \$125	<input type="checkbox"/> \$130	<input type="checkbox"/> \$140

6 New Member Fees

Member Type* (check one):

- Active Associate Other

*For new membership dues call GFOA at (312) 977-9700 and we will fax you the schedule, or visit GFOA's Web site, www.gfoa.org. All fees payable in U.S. funds except for Canadian governments which may pay dues in Canadian funds.

7 Total Fees (All fees in U.S. funds)

Preconference Seminar(s): \$ _____

Canadian Day: _____

Conference Registration: _____

New Member Fees:** _____

Discount:** _____

Total Fees: \$ _____

**You will receive a 10 percent discount on both your conference and preconference seminar registration if one of the following conditions applies: a) three or more people from your jurisdiction are attending the annual conference (registrations must be submitted together) or b) you are attending two preconference seminars in addition to the annual conference.

8 Method of Payment

Please Check One:

- Payment by Check**
Send to: GFOA, Dept. 77-3076, Chicago, IL 60678-3076
- Payment by Credit Card** (Fax: 312/977-4806)
Send to: GFOA, 203 N. LaSalle St., Ste 2700, Chicago, IL 60601-1210
- Amex Discover
 MasterCard VISA

Name on Card _____

Card No.: _____ Expiration Date: _____

Signature: _____

Bill Me

P.O. No.: _____

All billed registrations should be mailed to GFOA, 203 N. LaSalle St., Ste 2700, Chicago, IL 60601-1210.
GFOA Tax ID No.: 36-2167796

GFOA is unable to fax confirmations due to the volume of registrations.

Where to stay while in Montréal

Housing Arrangements

GFOA has made special arrangements with area hotels to offer attendees and their guests discounted rates while attending the 2006 GFOA 100th annual conference. Availability of all conference hotels is on a first-come, first-served basis and will be handled by the GFOA's Housing Bureau. Participating hotels will not honor direct reservations and published room rates apply only to rooms reserved through GFOA's Housing Bureau. All reservations must be made by April 3, 2006. Within a few business days upon receipt of your reservation, GFOA's Housing Bureau will e-mail or fax you a room assignment notice followed by a confirmation number from a hotel.

GFOA offers a variety of hotels in the Montréal area to meet the different needs of each attendee and their guests. Rates do not include hotel tax, which is currently 17.50 percent.

Housing Policies

- >Reservations cannot be accepted through travel agencies.
- >All reservations require a valid credit card or check deposit guarantee at the time of confirming reservations. Requests received without a valid guarantee will be returned and will not be processed. Credit cards must be valid through June 2006 to be considered a proper guarantee.
- >If you choose to mail in a check deposit guarantee, it should be made payable to GFOA Housing Bureau, and mailed along with your housing request form to the address provided. All check deposits must represent the first night hotel stay.
- >You must be registered for GFOA's annual conference prior to submitting your housing reservation.
- >If you do not register for GFOA's annual conference, a higher hotel rate will apply.
- >Please print/type all items on the housing form to ensure accuracy.
- >Complete each portion of the form for accurate and rapid processing.
- >You will receive a confirmation for your housing and a separate confirmation for your conference registration.
- >Reservations must be made by April 3, 2006, to receive the discounted rates.

Guaranteeing Your Room Reservation

A deposit of one night's room and tax is required to reserve your room.

The deposit can be made by credit card or check. Acceptable credit cards are American Express, Diner's Club, Discover, MasterCard, and Visa. If you are paying by credit card, please provide all requested information. Your credit card will be charged upon processing your reservation by the hotel. If you are paying by check, please make check payable to GFOA Housing Bureau and mail to: 1555 Peel Street, Suite 600, Montréal (Québec) Canada H3A 3L8. Checks may be in either U.S. or Canadian funds.

Changes and Cancellations

Changes and/or cancellations can be made in writing directly to GFOA's Housing Bureau through May 7, 2006.

Requests for Suites

Requests will not be honored until your registration form has been received by GFOA. Please e-mail GFOA at conference@gfoa.org for rates and availability. Deposits are required for suites.



Hotel	Single/Double Rate	
	U.S. Funds	Canadian Funds
1. Delta Centre-Ville 77 Rue University Street	\$166*	\$196
2. Delta Montréal 475 Avenue President Kennedy	\$148*	\$174
3. Fairmont Queen Elizabeth 900 Rene Levesque oust	\$177*	\$209
4. Hilton Montréal Bonaventure 900-de la Gauchetiere West	\$190*	\$224
5. Holiday Inn Select Montréal 99 avenue Viger oust	\$152*	\$179
6. Hyatt Regency Montréal Centre 1255 Jeanne-Mance Street	\$169*	\$199
7. Le Centre Sheraton Hotel 1201 Rene-Levesque Boulevard West	\$186*	\$219
8. Marriott Chateau Champlain 1 Place du Canada	\$177*	\$209

*as of September 28, 2005

Please refer to the Bank of Canada's Web site for the current exchange information: www.bankofcanada.ca/en/rates/exchform.html

Please make your reservations with the Montréal Housing Bureau to receive the GFOA discounted rate!

Important Information

Guarantee

A one-night guarantee must accompany your reservation either by a valid credit card or a check (U.S. or Canadian funds) payable to: GFOA 2006-Housing Bureau, 1555 Peel Street, Suite 600, Montréal, Québec, Canada, H3A 3L8

Change/Cancellation

All changes and cancellations must be made directly with the Housing Bureau. Please have your reference number on hand.

Confirmation

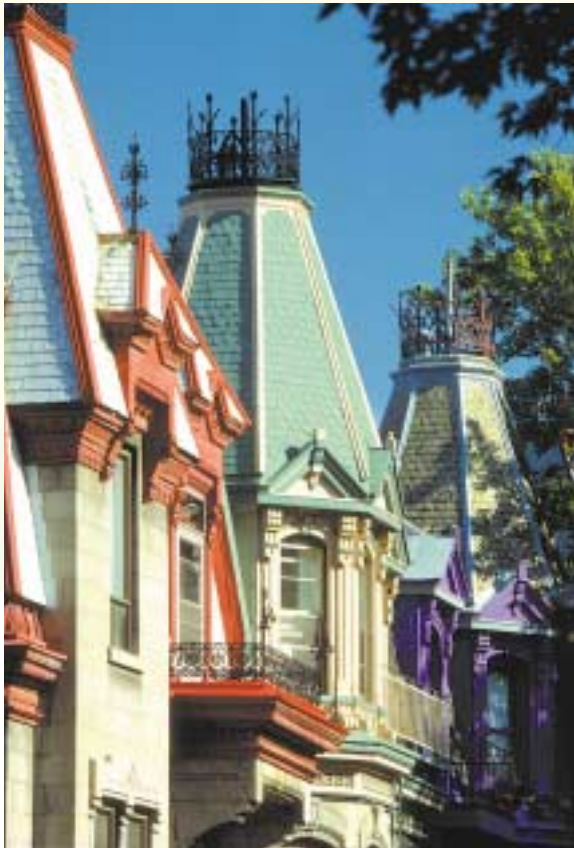
Upon completion of your reservation form, the Housing Bureau will e-mail you a room assignment notice. Confirmation from the hotel will follow.

Cancellation Policy

The cancellation policy printed on your hotel confirmation overrides all other cancellation policies.

Information

For more information, call **514-844-0848** or fax **514-844-6771**. The toll-free number for North America is **1-800-722-2220**.



1 Hotel Selection Information

Arrival & Departure Dates

Arrival Date _____ Departure Date _____

Select hotel from the list provided. Please indicate three choices of hotels in order of preference.

1st Choice _____

2nd Choice _____

3rd Choice _____

If all of my choices are unavailable, please make my reservation by rate or proximity

Type of Room

- Smoking Non-Smoking
 One Bed Two Beds
 Single Triple Double Quadruple
 Check here if you have a disability requiring special services.

Special requests: _____

2 Guest Information

First Name _____

Last Name _____

Employer _____

Address _____

City _____

State | Province | Country _____ Zip | Postal Code _____

E-mail Address _____

Daytime Telephone _____ Fax _____

Other Occupants

1 _____ Delegate Yes No

2 _____ Delegate Yes No

3 _____ Delegate Yes No

4 _____ Delegate Yes No

3 Payment Information

All reservations **must** be guaranteed by a one-night room deposit.

Housing forms received without a guarantee will not be processed.

- Amex Diner's Club Discover MasterCard VISA

Card Number _____ Expiration Date _____

Cardholder _____

Cardholder Signature _____

A Century of Progress in Government Finance



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Register Early and Save!

Online www.gfoa.org

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