

## Where to Stay While in Fort Lauderdale

### Housing Arrangements

The GFOA has made special arrangements with area hotels to offer attendees and their guests discounted rates while attending the 2008 GFOA 102nd annual conference. Availability of all conference hotels is on a first-come, first-served basis and will be handled by the GFOA's Housing Bureau. If rooms are no longer available in the hotel(s) of the attendee's choice, availability of the remaining hotels will be used in determining where guests are assigned. Participating hotels will not honor direct reservations and published room rates apply only to rooms reserved through the GFOA's Housing Bureau.

**All reservations must be made by May 5, 2008.** You will receive an acknowledgment from the GFOA's Housing Bureau once your reservation is processed. Acknowledgments are immediate if booked online, one week if form is faxed. Please review this acknowledgment carefully for your assigned hotel's cancellation fees, policies, and procedures. The GFOA offers a variety of hotels in the Greater Fort Lauderdale area to meet the different needs of each attendee and their guests. Rates do not include hotel tax, which is currently 11 percent (subject to change).

### Housing Policies

- Reservations cannot be accepted through travel agencies.
- All reservations require a valid credit card deposit guarantee at the time of confirming reservations. Requests received without a valid guarantee will be returned and will not be processed. Credit cards must be valid through July 2008 to be considered a proper guarantee.
- **Checks are not accepted.** If you are required to submit payment by government check, please contact the GFOA Housing Bureau for special arrangements.
- You must be registered for the GFOA's annual conference prior to submitting your housing reservation.
- If you do not register for the GFOA's annual conference, a higher hotel rate will apply.
- Please print/type all items on the housing form to ensure accuracy.
- Complete each portion of the form for accurate and rapid processing.
- You will receive an acknowledgement for your housing and a separate confirmation for your conference registration.
- Reservations must be made by May 5, 2008, to receive the discounted rates.
- Contact the GFOA Housing Bureau to block 10 or more rooms.

### Guaranteeing Your Room Reservation

A deposit of one night's room and tax is required to reserve your room. The deposit is to be made by credit card. Acceptable credit cards are American Express, Diner's Club, Discover, MasterCard, and Visa. Your credit card will be charged upon processing your reservation by the hotel.

### Changes and Cancellations

Changes and/or cancellations can be made in writing directly to the GFOA's Housing Bureau through June 9, 2008. After this date, contact your hotel directly. All cancellations will result in a \$10 non-refundable penalty after time of booking. Cancellations made after January 31, 2008, will result in a \$25 non-refundable penalty. Cancellations made after March 15, 2008, will result in a \$50 non-refundable penalty. Within 72 hours prior to arrival, canceled reservations will be charged \$50 plus one night's room and tax.

### Requests for Suites

Requests will not be honored until your registration form has been received by the GFOA. Please contact the housing bureau for rates and availability.

Hotel	Single	Double
Bahia Mar Beach Resort	\$115	\$115
Best Western Oceanside	\$107	\$107
Courtyard by Marriott Fort Lauderdale Beach	\$107	\$107
Embassy Suites Fort Lauderdale	\$149	\$149
Fort Lauderdale Grande	\$126	\$132
Gallery One	\$129	\$129
Hilton Fort Lauderdale Beach	\$185	\$185
Hyatt Regency Pier 66	\$155 - \$195	\$155 - \$195
Hyatt Place	\$107	\$107
Marriott's Harbor Beach	\$161	\$161
Renaissance Fort Lauderdale	\$159	\$159
Sheraton Fort Lauderdale Airport	\$107	\$107
Sheraton Yankee Clipper	\$107	\$107

# Hotel Reservation Form

Reservations will not be processed if form is incomplete.

Housing for the Government Finance Officers Association is now open. For best availability and immediate confirmation, make your reservation via Internet. Faxed housing requests will take longer to process and choice hotels may not be available. Contact the GFOA Housing Bureau to block 10 or more rooms or to make special payment arrangements by check.

**Internet Reservations**  
[www.gfoa.org](http://www.gfoa.org)

**Faxed/Mailed Reservations**  
Faxed reservations should be sent to the GFOA Housing Bureau at: 954-765-4414

Mailed reservations should be sent to the  
GFOA Housing Bureau c/o GFLCVB  
100 East Broward Blvd. • Suite 200  
Fort Lauderdale, FL 33301

**Acknowledgements**  
You will receive an acknowledgment from the GFOA Housing Bureau once your reservation is processed. Acknowledgements are immediate if booked online, one week if form is faxed.

**Changes and Cancellations**  
Changes and/or cancellations can be made in writing directly to the GFOA's Housing Bureau through June 9, 2008. After this date, contact your hotel directly. All cancellations will result in a \$10 non-refundable penalty after time of booking. Cancellations made after January 31, 2008, will result in a \$25 non-refundable penalty. Cancellations made after March 15, 2008, will result in a \$50 non-refundable penalty. Within 72 hours prior to arrival, canceled reservations will be charged \$50 plus one night's room and tax.

**Information**  
For more information, call: 877-664-4774, Monday – Friday: 9:00 am – 5:00 pm EST or e-mail: [gflhousing@broward.org](mailto:gflhousing@broward.org)

**Hotel Arrival and Departure Information:**  
Arrival Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Departure Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Hotel Selection Information:** Select hotel from the list provided. Please indicate three choices of hotels in order of preference.

1st Choice: \_\_\_\_\_

2nd Choice: \_\_\_\_\_

3rd Choice: \_\_\_\_\_

**Type of Room:**

- Please Check One:  Smoking  Non-Smoking  
Please Check One:  One Bed  Two Beds  
Please Check One:  Single  Double  Triple  Quadruple  
 Check here if you have a disability requiring special services.

Special Requests: \_\_\_\_\_

**Guest Information**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State/Province \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

E-mail Address \_\_\_\_\_

(\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
Daytime Telephone \_\_\_\_\_ Fax \_\_\_\_\_

**Other Occupants**

1. \_\_\_\_\_  
Delegate  Yes  No

2. \_\_\_\_\_  
Delegate  Yes  No

3. \_\_\_\_\_  
Delegate  Yes  No

4. \_\_\_\_\_  
Delegate  Yes  No

**Payment Information:** All reservations must be guaranteed by a valid credit card. Housing forms received without a guarantee will not be processed.

Please Check One:  Amex  Diner's Club  Discover  MasterCard  VISA

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_ / \_\_\_\_

Cardholder: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_