

**Distinguished Budget Presentation Awards Program  
(Budget Awards Program)**

Requests for an extension of the submission deadline

A government may request a 30-day extension of the submission deadline by e-mail ([budgetawards@gfoa.org](mailto:budgetawards@gfoa.org)), FAX (312-977-4806), or regular mail (GFOA, 203 North LaSalle Street, Suite 2700, Chicago, Illinois 60601-1210). The request for extension should briefly summarize the special circumstances that make the extension necessary, and state when the budget was legally adopted.