

**Certificate of Achievement for Excellence in Financial Reporting  
(CAFR Program)**

Requests for an extension of the submission deadline

A government may request a 30-day extension of the submission deadline by e-mail (cafrprogram@gfoa.org), FAX (312-977/4806), or regular mail (GFOA, 203 North LaSalle Street, Suite 2700, Chicago, Illinois 60601-1210). The request for extension should briefly summarize the special circumstances that make the extension necessary. Certificate program policy prohibits granting an extension in two consecutive years for essentially the same reason.