

**All fees must be paid in full when registration is picked up.**

Register online with credit card at [www.gfoa.org](http://www.gfoa.org) (click on e-store button).

Mail/fax registrations paid by purchase order or credit card to:  
**GFOA • 203 North LaSalle St., Suite 2700  
 Chicago, IL 60601-1210**  
 OR scan the completed form and e-mail it to [training@gfoa.org](mailto:training@gfoa.org).

**Fax:** 312-977-4806  
**Phone:** 312-977-9700  
*If you fax or e-mail this form, please do not mail original.*

Mail registrations paid by money order or check to:  
**GFOA • 3076 Eagle Way  
 Chicago, IL 60678-1030**

Name (Please print or type) \_\_\_\_\_ Title \_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail (Required) \_\_\_\_\_

GFOA Member # \_\_\_\_\_

New Member  Nonmember

Please indicate any special needs below:  
 \_\_\_\_\_  
 \_\_\_\_\_

**Payment Information:**

Purchase Order Number \_\_\_\_\_

Check enclosed – payable to **“Government Finance Officers Association”**

Bill by credit card:

American Express  Diner’s Club  Discover  MasterCard  VISA

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Please send me information on:

GFOA Membership  GFOA Annual Conference  GFOA Publications

The GFOA retains the right to close classes that are full or cancel classes due to low enrollment. Please do not buy nonrefundable travel tickets until you receive registration confirmation.

**Purchase publications on GFOA’s e-store**

**Cancellation requests must be made in writing to the GFOA.** Please include a copy of your confirmation letter. Requests for refunds received prior to July 2, 2010, will be levied a \$50 administrative service charge per seminar. Cancellations received between July 2, 2010, and July 16, 2010, will be refunded 50 percent of the registration fees per seminar. No refunds will be granted after July 16, 2010.

**Substitutions (government entities only):** A one-for-one substitution of a nonmember for an active member is allowed. If your organization has a current GFOA member on staff who is not participating in these training seminars, a nonmember may attend in his/her place at the member rate. You must provide the member number and/or name of the GFOA member on the registration form.

GFOA Member #: \_\_\_\_\_ Name: \_\_\_\_\_

**Inquiries:** For information regarding administrative policies such as complaints and refunds, please contact the GFOA at [training@gfoa.org](mailto:training@gfoa.org) or at 312-977-9700.

**Hyatt Regency Minneapolis**  
 1300 Nicollet Mall • Minneapolis, MN 55403  
**Phone: 800-233-1234 • Fax: 612-370-1463**  
 Room rate: \$137 • Tax: 13.4%  
 Group rate is available until July 5, 2010; thereafter, on a rate and space-availability basis only.

**CPE Credit and Certificate of Attendance**

The GFOA is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit.

Complaints regarding registered sponsors may be addressed to the:

**Group Training Seminars:  
 Minneapolis, MN • July 2010**

**Classes will be held at the Hyatt Regency Minneapolis:  
 1300 Nicollet Mall • Minneapolis, MN 55403**

All classes will meet from 9:00 a.m.– 5:00 p.m. each day unless otherwise noted.

**July 19**      **Accounting and Reporting for Enterprise Funds and Stand-Alone Business-Type Activities 8 CPE Credits**  
 GFOA Member: \$370  
 Nonmember: \$550      \$ \_\_\_\_\_

**July 19 – 20**      **Performance Management Best Practices 16 CPE Credits**  
 GFOA Member: \$580  
 Nonmember: \$790      \$ \_\_\_\_\_

**July 20 – 22**      **Advanced Financial Reporting 20 CPE Credits**  
 GFOA Member: \$685  
 Nonmember: \$865      \$ \_\_\_\_\_

*The last day of this class will meet from 8:30 a.m. – Noon.*

**July 21 – 22**      **Advanced Tools: Long-Term Financial Planning 16 CPE Credits**  
 GFOA Member: \$580  
 Nonmember: \$790      \$ \_\_\_\_\_

10 percent discount when you register and pay in full by 6/18/10      (\$ \_\_\_\_\_)

10 percent group discount for 3 or more registrants attending the same seminar (Registrations must be submitted together and paid with one check or invoice.)      (\$ \_\_\_\_\_)

New member fee: Call 312-977-9700 for fee      \$ \_\_\_\_\_

Discount for paid new member      (\$ -25.00 )

**Training Seminar Total:**      \$ \_\_\_\_\_



**National Registry of CPE Sponsors**  
 150 Fourth Avenue North, Suite 700  
 Nashville, TN 37219-2417  
[www.nasba.org](http://www.nasba.org)