



**Register  
Today**

**for these  
2010**

**Second Quarter  
Training  
Opportunities**

**Fulfill Your CPE  
Requirements**

# Train from the Convenience of Your Desktop!



All of the following Internet courses are **NEW** offerings *unless otherwise noted*.

The courses will take place from  
2:00 p.m. – 4:00 p.m. (ET).\*

**Earn 2 CPE credits with your participation in each event.**

## May 2010

**May 5**  
Best Practices in Accounting, Auditing,  
and Financial Reporting

## June 2010

See you at the Annual Conference on  
June 6 – 9 in Atlanta, Georgia!

## July 2010

**July 14**  
Establishing Goals to Guide Decision Making

**July 28**  
Realizing Value from Technology –  
IT Strategic Planning and Governance

## August 2010

**August 17**  
Transforming the Organization: Developing Necessary Skills  
for Performance Management

**August 18**  
Engaging Elected Officials in Financial Planning

## September 2010

**September 8**  
What Every Public Finance Professional and Elected Official  
Needs to Know about Internal Controls

**September 15**  
Developing Policies and Programs to Meet Goals

**September 22**  
Reforming the Budget Process: A Key to Financial Health

**September 30**  
Concepts and Tools for Performance Management  
**LIVE STREAMING**  
4 CPE Credits • 1:00 p.m. – 5:00 p.m. (ET)

**REGISTRATION IS NOW OPEN FOR THE  
15th Annual Governmental GAAP Update**

## LIVE STREAMING

### November 4

4 CPE Credits • 1:00 p.m. – 5:00 p.m. (ET)



**Look for GFOA Group Training  
in Your Area**

**Portland, Oregon:** May 11 – 14  
**Chicago, Illinois:** Accounting Academy on May 17 – 21  
**Atlanta, Georgia:** 104th Annual Conference on June 6 – 9  
**Minneapolis, Minnesota:** July 19 – 22  
**Chicago, Illinois:** Accounting Academy on August 2 – 6  
Budget Academy on August 10 – 13  
**Sacramento, California:** August 16 – 19

\*Please adjust to your local time zone.

**If you are not yet registered for the  
104th GFOA Annual Conference,  
you don't want to miss it!**

June 6 – 9, 2010

Georgia World Congress Center  
Atlanta, Georgia

**22 CPE Credits**

**Visit [www.gfoa.org](http://www.gfoa.org)  
to register today!**

Keep a watch on GFOA's Web site  
for the latest program information.

**Earn Additional CPE Credits  
with this Year's  
Preconference Sessions!**

**Register at [www.gfoa.org](http://www.gfoa.org)  
Questions? E-mail [conference@gfoa.org](mailto:conference@gfoa.org).**

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**Mark Your Calendar for GFOA's  
105th Annual Conference  
in San Antonio, Texas,  
May 22 – 25, 2011**



**Registration will open in late fall  
on GFOA's Web site**

**To list additional participants, please copy this form or attach an Excel sheet with all of the necessary information and fax it to GFOA at 312-977-4806, or scan and e-mail it to [training@gfoa.org](mailto:training@gfoa.org).**

*GFOA retains the right to close classes that are full or cancel classes due to low enrollment. All fees must be paid in full when registration is picked up.* For more registration details, visit [www.gfoa.org](http://www.gfoa.org).

**Registration options:**

- 1. Register online at [www.gfoa.org](http://www.gfoa.org)**
- 2. Mail registrations paid by money order or check to:  
GFOA, 3076 Eagle Way, Chicago, IL 60678-1030.**
- 3. Mail/fax registrations paid by purchase order or credit card to:  
GFOA, 203 North LaSalle Street, Suite 2700, Chicago, IL 60601  
Fax: (312) 977-4806.** OR scan the completed form and e-mail it to [training@gfoa.org](mailto:training@gfoa.org).

**★ If you fax or e-mail this form, please do not mail original. ★**

**Due to the number of registrations received, the GFOA cannot fax/e-mail confirmations. Confirmations will be sent via U.S. mail.**

Registration fee is per person, not per group. Early and/or student registration discounts do not apply to Internet training.

Register and pay for 3-9 participants attending the same seminar and receive 10 percent off the total cost of the registrations.

Register and pay for 10 or more participants attending the same seminar and receive 15 percent off the total cost of the registrations. To qualify for the group discount, registrations must be submitted together. Individual registrations submitted separately or after the original group is submitted will not qualify for the group discount.

Cancellation requests must be made in writing to the GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date.

**Substitutions (government entities only):** A one-for-one substitution of a nonmember for an active member is allowed. If your organization has a current GFOA member on staff who is not participating in these training seminars, a nonmember may attend in his/her place at the member rate. You must provide the member number and/or name of the GFOA member on the registration form.

**Inquiries:** For information regarding administrative policies such as complaints and refunds, please contact the GFOA at [training@gfoa.org](mailto:training@gfoa.org) or at 312-977-9700.

**Register at [www.gfoa.org](http://www.gfoa.org), by mail, fax, or scan the completed registration form and e-mail it to [training@gfoa.org](mailto:training@gfoa.org).**



**Government Finance Officers Association**

203 North LaSalle Street, Suite 2700, Chicago, IL 60601-1210  
Phone: 312-977-9700 • Fax: 312-977-4806 • [www.gfoa.org](http://www.gfoa.org)

**Program Information** Please indicate seminar(s):

Title: \_\_\_\_\_

Date: \_\_\_\_\_ Location: \_\_\_\_\_  
(If applicable)

**Please Print or Type**

Indicate if you are faxing this form. Fax accepted only with credit card payment or purchase orders. **Do Not Mail the Original.**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State/Province: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: (Required) \_\_\_\_\_

Check box to indicate if you are substituting for an active member.

Active Member #: \_\_\_\_\_

Active Member Name: \_\_\_\_\_

**Registration Fee(s)** \$ \_\_\_\_\_

New member fee: Call 312-977-9700 for fee \$ \_\_\_\_\_

Discount for paid new member (\$ -\$25.00 )

Group Discount \$ \_\_\_\_\_

10 percent group discount for 3 or more registrants attending the same seminar (Registrations must be submitted together and paid with one check or invoice.)

**Registration Total** \$ \_\_\_\_\_

**Payment Information** (Please Check One)

Fees must be paid in U.S. dollars by check, credit card, or purchase order.

**Payment by Check:** Payable to "Government Finance Officers Association"  
Send to: GFOA • 3076 Eagle Way • Chicago, IL 60678-1030

**Payment by Credit Card, Purchase Order, Mail, Fax: 312-977-4806, or Scan (e-mail to training@gfoa.org):**  
GFOA • 203 North LaSalle Street • Suite 2700 • Chicago, IL 60601-1210

American Express  Diner's Club  Discover Card

MasterCard  VISA

Name on Card: \_\_\_\_\_

Account Number: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ / \_\_\_\_\_ (Mandatory)

Signature: \_\_\_\_\_

**Please Bill Me.** You must include a purchase order number.  
Payment must be received for all registrations prior to the event date.

P.O. No: \_\_\_\_\_

