



Accounting Academy: An Intensive Introduction to Governmental Accounting, Auditing, and Financial Reporting

August 7 – 9, 2018

Repeat Offering

Course Level: Basic • No Prerequisites • Field of Study: Accounting (Governmental)

24 CPE Credits

Classes will be held at the GFOA offices:
203 North LaSalle Street • Suite 2700 • Chicago, IL 60601-1210



GROUP-LIVE COURSE

WHO WILL BENEFIT: Accountants and auditors new to the public sector.

PROGRAM OVERVIEW: Accountants and auditors new to the public sector must immediately face the daunting challenge of familiarizing themselves with the highly specialized rules, guidelines, and practices applicable to state and local governments. This intensive three-day workshop, intended for those who already possess at least a basic knowledge of private-sector accounting, combines lecture, discussion, and exercises to help newcomers make this difficult, but essential, transition.

ADVANCE PREPARATION: None

SEMINAR OBJECTIVES: Those who successfully complete this seminar should obtain a solid basic understanding of each of the following:

- The unique environmental factors that have led to specialized accounting and financial reporting for state and local governments;
- Funds and fund types;
- Fund accounting and financial reporting;
- How to categorize and measure transactions and events;
- Measurement focus and basis of accounting;
- Component units and government-wide financial reporting;
- Budgetary reporting; and
- Elements of a comprehensive annual financial report (CAFR).

FACULTY from Government Finance Officers Association, Technical Services, Chicago, Illinois:

Michele Mark Levine, Director
Todd Buikema, Senior Manager
Peg Hartnett, Senior Manager

Please check www.gfoa.org for additional faculty listings as they become available.

PROGRAM SCHEDULE: The course will meet Tuesday through Thursday, 8:30 am — 4:30 pm (including an hour for lunch). Check in and distribution of seminar materials will take place on the first day of the seminar, 8:00 am — 8:30 am (all times Central).

REGISTRATION FEES: GFOA Member \$900/Nonmember \$1,200

HOTEL INFORMATION: See reverse for details.

It is recommended that participants bring a copy of their government's comprehensive annual financial report (CAFR) to the course.

To learn more and to register for this seminar and other GFOA training events, visit www.gfoa.org.



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Program Location

The program will be held at GFOA's offices in Chicago, Illinois, at 203 North LaSalle Street, Suite 2700.

Hotel Information

Hyatt Place Chicago River North, 66 West Illinois Street
Phone: 312-755-1600, Fax: 312-755-1601

- Complimentary continental breakfast is available at the hotel.
• Room Rate: \$193 Single/Double plus 13.5% tax
• Based on availability, GFOA's group rate is valid until July 13, 2018. Should the GFOA block fill up or if reservations are made after this date, reservations will be accepted on an overall hotel space availability and may not qualify for the GFOA discounted rate.
• Reserve your room online at https://aws.passkey.com/go/GFOA8618

It's Easy to Get Here

GFOA's offices are located at 203 N. LaSalle Street, Suite 2700, at the northeast corner of LaSalle and Lake Streets in downtown Chicago. Chicago Transit Authority (CTA) trains can be taken directly to the office from either of Chicago's airports. The Orange Line between Midway International Airport and downtown is \$2.25 per ride; the Blue Line from O'Hare International Airport to downtown is \$5.00 (and the train back to O'Hare is \$2.25). Our office building is right next to the CTA station at Clark and Lake. InterPark garage is located inside the building.

Please print or type

Check here if you are faxing this form.

Name: _____

Title: _____

Employer: _____

Address: _____

City: _____

State/Province: _____ Zip/Postal Code: _____

Telephone: _____

Fax: _____

E-mail: (Required) _____

Check box to indicate if you are substituting for an active member.

Active Member #: _____

Active Member Name: _____

Please photocopy this form for additional registrants.

GFOA is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: www.nasbaregistry.org.



National Registry of CPE Sponsors
150 Fourth Avenue North • Suite 700
Nashville, TN 37219-2417
www.nasba.org

A copy of the confirmation and invoice will be sent as a PDF attachment via e-mail from training@gfoa.org. Please add this address to your allowed senders list.

Cancellation Policy: Cancellations can be faxed to the GFOA at 312-977-4806 or e-mailed to training@gfoa.org.

Requests for refunds received prior to July 20, 2018, will incur a \$50 administrative service charge. Requests for refunds received between July 20, 2018, and August 3, 2018, will be refunded 50 percent of the registration fees. No refunds will be granted after August 3, 2018.

Substitutions (government entities only): A one-for-one substitution of a non-member for an active member is allowed. If your organization has a current GFOA member on staff who is not participating in these training seminars, a nonmember may attend in his/her place at the member rate. You must provide the member number and/or name of the GFOA member on the registration form.

Inquiries: For information regarding administrative policies such as complaints and refunds, please contact the GFOA at training@gfoa.org or at 312-977-9700.

Registration Fees

Fee includes handout materials, continental breakfast, and lunch.

Note: Early, group, and/or student discounts do not apply to this training program.

(Please Check One)

900 Active/Associate GFOA Member 1,200 Nonmember

Registration Fee \$_____

New member fee: (Visit www.gfoa.org or call GFOA at 312-977-9700 for fee.) \$_____

Discount for paid new member (\$ 25.00)

TOTAL \$_____

Payment Information (Please Check One)

Fees must be paid in U.S. dollars by check, credit card, or purchase order.

Payment by check:

Payable to "Government Finance Officers Association"

Send to: GFOA • 203 N. LaSalle St. • Suite 2700 • Chicago, IL 60601-1210

Payment by credit card: scan and e-mail this form to

training@gfoa.org; fax to 312-977-4806; or send to:

GFOA • 203 N. LaSalle St. • Suite 2700 • Chicago, IL 60601-1210

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Exp. Date: ____ / ____ (Mandatory)

Signature: _____

Please Bill Me. (Scan and e-mail this form to training@gfoa.org or fax to 312-977-4806)

You must include a purchase order number. Payment must be received for all registrations prior to the event date.

P.O. No: _____

By attending this training, your photo is subject to be taken and used for various promotional purposes, including posting on social media during the event.



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