**Order Form**

**Governmental Accounting, Auditing, and Financial Reporting Examination**

<table>
<thead>
<tr>
<th>Order online 24 hours a day!</th>
<th>Governmental Accounting Association</th>
<th>All other orders (including those with purchase orders or paid by credit card) should be mailed or faxed* to:</th>
</tr>
</thead>
</table>

* Fax accepted only with credit card payment or purchase orders. Do not mail original purchase orders.

---

**Contact**

Name: 

Title: 

Employer: 

Address: 

City: 

State/Province: 

Zip/Postal Code: 

Phone: 

Fax: 

Email: 

---

**Shipping**

Unless otherwise specified, all merchandise will be shipped via 4th class, book-rate mail at no additional charge to the purchaser. Please allow 4-6 weeks for delivery. The following alternative shipping methods are available on request and will be billed to the purchaser:

- [ ] 1st-class mail
- [ ] 2-day UPS
- [ ] Regular UPS
- [ ] Next-day UPS
- [ ] 3-day UPS
- [ ] Other (please specify)

---

**Terms**

Upon receipt unless prepaid. Payable in U.S. dollars only. All billed orders must include a purchase order. Sorry, no exceptions.

---

**Product**

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Title</th>
<th>Member Price</th>
<th>Non Member Price</th>
<th>Total Price</th>
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<tr>
<td>_____</td>
<td><strong>What Everyone Needs to Know About the New Fund Balance</strong></td>
<td>$20.00</td>
<td>$30.00</td>
<td>$</td>
</tr>
<tr>
<td>_____</td>
<td><strong>An Elected Official’s Guide to Internal Controls and Fraud Prevention</strong></td>
<td>$20.00</td>
<td>$30.00</td>
<td>$</td>
</tr>
<tr>
<td>_____</td>
<td><strong>An Elected Official’s Guide to Audit Committees</strong></td>
<td>$20.00</td>
<td>$30.00</td>
<td>$</td>
</tr>
<tr>
<td>_____</td>
<td><strong>An Elected Official’s Guide to The New Pension Accounting</strong></td>
<td>$15.00</td>
<td>$20.00</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>[Note: This book is also used for the Retirement &amp; Benefits, Risk Management, and Procurement Examination]</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>_____</td>
<td><strong>Evaluating Internal Controls: A Local Government Manager’s Guide</strong></td>
<td>$22.00</td>
<td>$28.00</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>[Note: This book is also used for the Treasury &amp; Investment Management Examination]</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>_____</td>
<td><strong>Governmental Accounting, Auditing, and Financial Reporting – 2012 Edition</strong></td>
<td>$159.00</td>
<td>$199.00</td>
<td>$</td>
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<tr>
<td>_____</td>
<td><strong>GAFAFR Supplement (2014)</strong></td>
<td>$40.00</td>
<td>$65.00</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>SUBTOTAL (less 50% CPF D discount)</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

---

**Membership Status**

Check one of the following three options:

- [ ] I am a GFOA member
- [ ] I am not a GFOA member
- [ ] I am substituting for a GFOA member (Member's name required: )

---

**Payment Method**

Check one of the following two options:

- [ ] PAYMENT ENCLOSED. If you have checked PAYMENT ENCLOSED, indicate here the method of payment: check credit card
- [ ] PLEASE BILL ME. You must include a purchase order number. Indicate purchase order number here: 

---

**Credit Card Information**

Complete this section if you checked PAYMENT ENCLOSED (above) and are paying by credit card:

Charge to: [ ] VISA [ ] MasterCard [ ] Discover Card [ ] American Express [ ] Diner’s Club

Account Number: ___________________________ Exp. date (mandatory): __________

Signature ___________________________
### ORDER FORM

**TREASURY AND INVESTMENT MANAGEMENT EXAMINATION**

**Order online 24 hours a day!**
Visit e-store at www.gfoa.org

<table>
<thead>
<tr>
<th>All orders prepaid by check should be sent directly to:</th>
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</thead>
</table>
| phone: 312/977-9700  fax: 312/977-4806

* Fax accepted only with credit card payment or purchase orders. Do not mail original purchase orders.

### CONTACT

Name
Employer
Address
City State/Province Zip/Postal Code
Phone Fax e-Mail

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- **3-day UPS Select**

Other (please specify)

### TERMS

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<tr>
<td></td>
<td>Banking Services: A Guide for Government</td>
<td>$35.00</td>
<td>$45.00</td>
<td>$50.00</td>
</tr>
<tr>
<td></td>
<td>An Introduction to Collateralizing Public Deposits for State and Local Governments (Second Edition)</td>
<td>$10.00</td>
<td>$15.00</td>
<td>$25.00</td>
</tr>
<tr>
<td></td>
<td>An Introduction to Investment Advisers for State and Local Government (Second Edition)</td>
<td>$15.00</td>
<td>$25.00</td>
<td>$40.00</td>
</tr>
<tr>
<td></td>
<td>Investing Public Funds (Second Edition)</td>
<td>$49.95</td>
<td>$79.95</td>
<td>$129.90</td>
</tr>
<tr>
<td></td>
<td>Evaluating Internal Controls: A Local Government Manager’s Guide [Note: This book is also used for the GOVERNMENTAL ACCOUNTING, AUDITING, AND FINANCIAL REPORTING EXAMINATION]</td>
<td>$22.00</td>
<td>$28.00</td>
<td>$40.00</td>
</tr>
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**SUBTOTAL (less 50% CPFO discount)**

**$**

Purchasers from Illinois and Washington, D.C., must add applicable tax**

**$**

Add handling charge of $8.00 ONLY IF YOU ARE BEING BILLED

**$**

**TOTAL**

**$**

**MEMBERSHIP STATUS**

Check one of the following three options:

- I am a GFOA member
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- I am substituting for a GFOA member (Member's name required: ______________________________________________________________________)

**PAYMENT METHOD**

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**CREDIT CARD INFORMATION**

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Charge to: ___VISA  ___MasterCard  ___Discover Card  ___American Express  ___Diner’s Club

Account Number: ___________________________________________________ Exp. date (mandatory): __________

Signature ____________________________________________________________________________

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Signature ____________________________________________________________________________

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Signature ____________________________________________________________________________

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Signature ____________________________________________________________________________

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Charge to: ___VISA  ___MasterCard  ___Discover Card  ___American Express  ___Diner’s Club

Account Number: ___________________________________________________ Exp. date (mandatory): __________

Signature ____________________________________________________________________________
**ORDER FORM**

**DEBT MANAGEMENT EXAMINATION**

Order online 24 hours a day! Visit e-store at www.gfoa.org

<table>
<thead>
<tr>
<th>All orders <strong>prepaid by check</strong> should be sent directly to:</th>
<th>All <strong>other</strong> orders (including those with purchase orders or paid by credit card) should be <strong>mailed or faxed</strong> to:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Government Finance Officers Association 3076 Eagle Way</td>
<td>Government Finance Officers Association 203 N. LaSalle St., Suite 2700</td>
</tr>
<tr>
<td>Chicago, Illinois 60678-1030</td>
<td>Chicago, Illinois 60601-1210</td>
</tr>
<tr>
<td></td>
<td>phone: 312/977-9700    fax: 312/977-4806</td>
</tr>
</tbody>
</table>

* Fax accepted only with credit card payment or purchase orders. Do not mail original purchase orders. 

**CONTACT**

Name  
Title  
Employer  
Address  
City  
State/Province  
Zip/Postal Code  
Phone  
Fax  
e-Mail  

**SHIPPING**  
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- [ ] 1st-class mail  
- [ ] 2-day UPS  
- [ ] Regular UPS  
- [ ] Next-day UPS  
- [ ] 3-day UPS  
- [ ] Select Other (please specify)

**TERMS**  
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**PRODUCT**

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Title</th>
<th>Member Price</th>
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<th>Total Price</th>
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<tr>
<td>___</td>
<td>An Elected Official’s Guide to Debt Issuance (Second Edition)</td>
<td>$20.00</td>
<td>$30.00</td>
<td>$</td>
</tr>
<tr>
<td>___</td>
<td>An Elected Official’s Guide to Tax Increment Financing</td>
<td>$20.00</td>
<td>$30.00</td>
<td>$</td>
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<tr>
<td>___</td>
<td>Competitive v. Negotiated: How to Choose the Method of Sale for Tax-Exempt Bonds</td>
<td>$5.00</td>
<td>$9.00</td>
<td>$</td>
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<td>___</td>
<td>Making Good Disclosure: The Role and Responsibilities of State and Local Officials Under the Federal Securities Laws</td>
<td>$25.00</td>
<td>$40.00</td>
<td>$</td>
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<tr>
<td>___</td>
<td>Purchasing Credit Enhancement: How to Decide if Bond Insurance Makes Sense</td>
<td>$5.00</td>
<td>$9.00</td>
<td>$</td>
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<tr>
<td>___</td>
<td>Structuring and Sizing the Bond Issue: How to Develop an Optimal Financing Approach</td>
<td>$9.00</td>
<td>$14.00</td>
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<tr>
<td>___</td>
<td>Tax Exempt Financing: A Primer (Revised Edition)</td>
<td>$10.00</td>
<td>$15.00</td>
<td>$</td>
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<td>___</td>
<td>Benchmarking and Measuring Debt Capacity: GFOA Budgeting Series, Volume 1</td>
<td>$20.00</td>
<td>$25.00</td>
<td>$</td>
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**SUBTOTAL (less 50% CPFO discount)**

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| Add handling charge of $8.00 ONLY IF YOU ARE BEING BILLED | $ |

**TOTAL**

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Charge to:   ____ VISA   ____ MasterCard   ____ Discover Card   ____ American Express   ____ Diner’s Club

Account Number:  __________________________   Exp. date (mandatory): __________________________

Signature:  __________________________
### Order Form

**Operating and Capital Budgeting Examination**

---

**Order online 24 hours a day!**
Visit e-store at www.gfoa.org

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Chicago, Illinois 60678-1030

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<td></td>
<td>Financial Policies</td>
<td>$45.00</td>
<td>$70.00</td>
<td>$________</td>
</tr>
<tr>
<td></td>
<td>(Note: This book is also used for the Retirement &amp; Benefits, Risk Management, and Procurement Examination)</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Organization and Design of an Effective Budget Function</td>
<td>$20.00</td>
<td>$25.00</td>
<td>$________</td>
</tr>
<tr>
<td></td>
<td>Cost Analysis and Activity Based Costing for Governments</td>
<td>$35.00</td>
<td>$45.00</td>
<td>$________</td>
</tr>
<tr>
<td></td>
<td>Capital Project Planning and Evaluation</td>
<td>$35.00</td>
<td>$50.00</td>
<td>$________</td>
</tr>
<tr>
<td></td>
<td>Financing the Future: Long-Term Financial Planning</td>
<td>$40.00</td>
<td>$60.00</td>
<td>$________</td>
</tr>
<tr>
<td></td>
<td>Building a Better Budget Document (second addition)</td>
<td>$45.00</td>
<td>$70.00</td>
<td>$________</td>
</tr>
<tr>
<td></td>
<td>Revenue Analysis and Forecasting</td>
<td>$20.00</td>
<td>$25.00</td>
<td>$________</td>
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**SUBTOTAL (less 50% CPFO discount)**

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Add handling charge of $8.00 ONLY IF YOU ARE BEING BILLED

**TOTAL**

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---

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Check one of the following two options:

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#### CREDIT CARD INFORMATION

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</tr>
</thead>
</table>
|          | Financial Policies | $45.00 | $70.00 | $ 

[Note: This book is also used for the OPERATING AND CAPITAL BUDGETING EXAMINATION]

|          | An Elected Official’s Guide to Public Retirement Plans | $20.00 | $30.00 | $ 

|          | An Elected Official’s Guide to Risk Management | $20.00 | $30.00 | $ 

|          | An Elected Official’s Guide to The New Pension Accounting | $15.00 | $20.00 | $ 

[Note: This book is also used for the GOVERNMENTAL ACCOUNTING, AUDITING, AND FINANCIAL REPORTING EXAMINATION]

|          | A Guide for Establishing a Pension Investment Policy | $15.00 | $20.00 | $ 

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  ___credit card

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Charge to:  
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Exp. date (mandatory): ____________________

Signature ____________________