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\* Fax accepted only with credit card payment or purchase orders. Do not mail original purchase orders.

**CONTACT**

Name	Title	
Employer		
Address		
City	State/Province	Zip/Postal Code
Phone	Fax	e-Mail

**SHIPPING**

Unless otherwise specified, all merchandise will be shipped via UPS Ground at no additional charge to the purchaser. Please allow 5-10 business days for delivery. The following alternative shipping methods are available on request and will be billed to the purchaser.

Next-day UPS   
  2-day UPS   
  3-day UPS Select

Other (please specify) \_\_\_\_\_

**TERMS**

Upon receipt unless prepaid. Payable in U.S. dollars only. *All billed orders must include a purchase order.* Sorry, no exceptions.

**PRODUCT**

Quantity	Title	Member Price	Non Member Price	Total Price
_____	<i>What Everyone Needs to Know About the New Fund Balance</i>	\$20.00	\$30.00	\$ _____
_____	<i>An Elected Official's Guide: Internal Control</i>	\$15.00	\$20.00	\$ _____
_____	<i>An Elected Official's Guide to Audit Committees</i>	\$20.00	\$30.00	\$ _____
_____	<i>An Elected Official's Guide to The New Pension Accounting</i> <small>[Note: This book is also used for the RETIREMENT &amp; BENEFITS, RISK MANAGEMENT, AND PROCUREMENT EXAMINATION]</small>	\$15.00	\$20.00	\$ _____
_____	<i>Governmental Accounting, Auditing, and Financial Reporting – 2012 Edition</i>	\$159.00	\$199.00	\$ _____
_____	<i>GAAFR Supplement (2014)</i>	\$40.00	\$65.00	\$ _____
_____	<i>Evaluating Internal Controls: A Local Government Manager's Guide</i> <small>[Note: This book is also used for the TREASURY &amp; INVESTMENT MANAGEMENT EXAMINATION]</small>	--	--	free on web
<b>SUBTOTAL (less 50% CPFO discount)</b>				\$ _____
Purchasers from Illinois and Washington, D.C., must add applicable tax**				\$ _____
Add handling charge of \$8.00 ONLY IF YOU ARE BEING BILLED				\$ _____
<b>TOTAL</b>				\$ _____

\*\* Illinois and Washington, D.C., purchasers must add sales tax (Illinois, 10.25%, and Washington, D.C., 6%) unless purchaser is exempt from sales tax.

**MEMBERSHIP STATUS**

Check one of the following three options:

I am a GFOA member     I am not a GFOA member

I am substituting for a GFOA member (Member's name required: \_\_\_\_\_)

**PAYMENT METHOD**

Check one of the following two options:

**PAYMENT ENCLOSED.** If you have checked PAYMENT ENCLOSED, indicate here the method of payment:  check     credit card

**PLEASE BILL ME.** You must include a purchase order number. Indicate purchase order number here: \_\_\_\_\_

**CREDIT CARD INFORMATION**

Complete this section if you checked PAYMENT ENCLOSED (above) and are paying by credit card:

Charge to:     VISA     MasterCard     Discover Card     American Express     Diner's Club

Account Number: \_\_\_\_\_ Exp. date (mandatory): \_\_\_\_\_

Signature \_\_\_\_\_



ORDER FORM
TREASURY AND INVESTMENT MANAGEMENT EXAMINATION

Table with 3 columns: Online ordering info, Prepaid by check address, and Other orders address.

\* Fax accepted only with credit card payment or purchase orders. Do not mail original purchase orders.

CONTACT

Form fields for Name, Title, Employer, Address, City, State/Province, Zip/Postal Code, Phone, Fax, and e-Mail.

SHIPPING

Unless otherwise specified, all merchandise will be shipped via UPS Ground at no additional charge to the purchaser.

Next-day UPS 2-day UPS 3-day UPS Select

Other (please specify)

TERMS

Upon receipt unless prepaid. Payable in U.S. dollars only. All billed orders must include a purchase order.

PRODUCT

Table with 5 columns: Quantity, Title, Member Price, Non Member Price, Total Price. Lists various books for sale.

SUBTOTAL (less 50% CPFO discount) \$

Purchasers from Illinois and Washington, D.C., must add applicable tax\*\* \$

Add handling charge of \$8.00 ONLY IF YOU ARE BEING BILLED \$

TOTAL \$

\*\* Illinois and Washington, D.C., purchasers must add sales tax (Illinois, 10.25%, and Washington, D.C., 6%) unless purchaser is exempt from sales tax.

MEMBERSHIP STATUS

Check one of the following three options:

I am a GFOA member I am not a GFOA member

I am substituting for a GFOA member (Member's name required: )

PAYMENT METHOD

Check one of the following two options:

PAYMENT ENCLOSED. If you have checked PAYMENT ENCLOSED, indicate here the method of payment: check credit card

PLEASE BILL ME. You must include a purchase order number. Indicate purchase order number here:

CREDIT CARD INFORMATION

Complete this section if you checked PAYMENT ENCLOSED (above) and are paying by credit card:

Charge to: VISA MasterCard Discover Card American Express Diner's Club

Account Number: Exp. date (mandatory):

Signature

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**CONTACT**

Name	Title	
Employer		
Address		
City	State/Province	Zip/Postal Code
Phone	Fax	e-Mail

**SHIPPING**

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Next-day UPS   
  2-day UPS   
  3-day UPS Select

Other (please specify) \_\_\_\_\_

**TERMS**

Upon receipt unless prepaid. Payable in U.S. dollars only. *All billed orders must include a purchase order.* Sorry, no exceptions.

**PRODUCT**

Quantity	Title	Member Price	Non Member Price	Total Price
_____	<i>An Elected Official's Guide: Debt Issuance (Second Edition)</i>	\$20.00	\$30.00	\$ _____
_____	<i>Making Good Disclosure: The Role and Responsibilities of State and Local Officials Under the Federal Securities Laws</i>	\$25.00	\$40.00	\$ _____
	<i>An Elected Official's Guide to Tax Increment Financing</i>	--	--	free on web
	<i>Competitive v. Negotiated: How to Choose the Method of Sale for Tax-Exempt Bonds</i>	--	--	free on web
	<i>Purchasing Credit Enhancement: How to Decide if Bond Insurance Makes Sense</i>	--	--	free on web
	<i>Structuring and Sizing the Bond Issue: How to Develop an Optimal Financing Approach</i>	--	--	free on web
	<i>Tax Exempt Financing: A Primer (Revised Edition)</i>	--	--	free on web
	<i>Benchmarking and Measuring Debt Capacity: GFOA Budgeting Series, Volume 1</i>	--	--	free on web
<b>SUBTOTAL (less 50% CPFO discount)</b>				\$ _____
Purchasers from Illinois and Washington, D.C., must add applicable tax**				\$ _____
Add handling charge of \$8.00 ONLY IF YOU ARE BEING BILLED				\$ _____
<b>TOTAL</b>				\$ _____

\*\* Illinois and Washington, D.C., purchasers must add sales tax (Illinois, 10.25%, and Washington, D.C., 6%) unless purchaser is exempt from sales tax.

**MEMBERSHIP STATUS**

Check one of the following three options:

I am a GFOA member     I am not a GFOA member

I am substituting for a GFOA member (Member's name required: \_\_\_\_\_)

**PAYMENT METHOD**

Check one of the following two options:

**PAYMENT ENCLOSED.** If you have checked PAYMENT ENCLOSED, indicate here the method of payment:  check     credit card

**PLEASE BILL ME.** You must include a purchase order number. Indicate purchase order number here: \_\_\_\_\_

**CREDIT CARD INFORMATION**

Complete this section if you checked PAYMENT ENCLOSED (above) and are paying by credit card:

Charge to:     VISA     MasterCard     Discover Card     American Express     Diner's Club

Account Number: \_\_\_\_\_ Exp. date (mandatory): \_\_\_\_\_

Signature \_\_\_\_\_



ORDER FORM
OPERATING AND CAPITAL BUDGETING
EXAMINATION

Table with 3 columns: Online ordering info, Prepaid check orders, and Other orders (credit card/fax).

\* Fax accepted only with credit card payment or purchase orders. Do not mail original purchase orders.

CONTACT

Form fields for Name, Title, Employer, Address, City, State/Province, Zip/Postal Code, Phone, Fax, and e-Mail.

SHIPPING

Unless otherwise specified, all merchandise will be shipped via UPS Ground at no additional charge to the purchaser. Please allow 5-10 business days for delivery. The following alternative shipping methods are available on request and will be billed to the purchaser.

TERMS

Upon receipt unless prepaid. Payable in U.S. dollars only. All billed orders must include a purchase order. Sorry, no exceptions.

PRODUCT

Table with 5 columns: Quantity, Title, Member Price, Non Member Price, Total Price. Lists various financial planning and budgeting books.

\*\* Illinois and Washington, D.C., purchasers must add sales tax (Illinois, 10.25%, and Washington, D.C., 6%) unless purchaser is exempt from sales tax.

MEMBERSHIP STATUS

Check one of the following three options: I am a GFOA member, I am not a GFOA member, I am substituting for a GFOA member.

PAYMENT METHOD

Check one of the following two options: PAYMENT ENCLOSED, PLEASE BILL ME.

CREDIT CARD INFORMATION

Complete this section if you checked PAYMENT ENCLOSED (above) and are paying by credit card: Charge to, Account Number, Exp. date, Signature.

# ORDER FORM

## RETIREMENT & BENEFITS, RISK MANAGEMENT, AND PROCUREMENT EXAMINATION

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**CONTACT**

Name \_\_\_\_\_ Title \_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ e-Mail \_\_\_\_\_

**SHIPPING**

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Next-day UPS     2-day UPS     3-day UPS Select

Other (please specify) \_\_\_\_\_

**TERMS**

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**PRODUCT**

Quantity	Title	Member Price	Non Member Price	Total Price
_____	<i>Financial Policies</i> [Note: This book is also used for the OPERATING AND CAPITAL BUDGETING EXAMINATION]	\$45.00	\$70.00	\$ _____
_____	<i>An Elected Official's Guide to Public Retirement Plans</i>	\$20.00	\$30.00	\$ _____
_____	<i>An Elected Official's Guide to Risk Management</i>	\$20.00	\$30.00	\$ _____
_____	<i>An Elected Official's Guide to The New Pension Accounting</i> [Note: This book is also used for the GOVERNMENTAL ACCOUNTING, AUDITING, AND FINANCIAL REPORTING EXAMINATION]	\$15.00	\$20.00	\$ _____
	<i>A Guide for Establishing a Pension Investment Policy</i>	--	--	free on web
	<i>An Elected Official's Guide to Procurement</i>	--	--	free on web
<b>SUBTOTAL (less 50% CPFO discount)</b>				\$ _____
Purchasers from Illinois and Washington, D.C., must add applicable tax**				\$ _____
Add handling charge of \$8.00 ONLY IF YOU ARE BEING BILLED				\$ _____
<b>TOTAL</b>				\$ _____

\*\* Illinois and Washington, D.C., purchasers must add sales tax (Illinois, 10.25%, and Washington, D.C., 6%) unless purchaser is exempt from sales tax.

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Account Number: \_\_\_\_\_ Exp. date (mandatory): \_\_\_\_\_

Signature \_\_\_\_\_