



# Promotional Items Request Form

- We have a limited number of items to give away to state/provincial associations to distribute at upcoming conferences.
- Each shipment will receive 10 of the following brochures once available: annual conference, GAAP Update, Better Budgeting, and membership.
- At the bottom of this form, mark additional brochures that you would like to receive to distribute at your event.
- Please submit the form to the GFOA at least two months before your event.

Please print clearly.

Organization name

Conference contact

Title

Phone number

E-mail address

Website

Conference title

Date of event

Number of attendees expected

Address of where materials should be shipped

Address continued

Check box if you can receive the materials immediately OR list the date materials need to be received below:

(Date materials need to be received)

Any special instructions

## Give-away Items (please select the items you are interested in receiving)

Brochures:

- Student membership
- Academic Scholarship
- Awards programs
- Washington, DC, Priorities
- CPFO Program
- Membership
- Publications
- Training
- Annual Conference

Books to raffle (please select the subject)

- Accounting, auditing, and financial reporting
- Capital finance and debt administration
- Financial management and budgeting
- Public retirement and benefits administration
- Treasury and investment management

Bags

Pens

Raffle items if available (miscellaneous)

Please e-mail your completed form to:

Kate Southard, AUF\_Yhjb[ `UbX`CdYfUhcbg`A UbU[ Yf, at [ksouthard@gfoa.org](mailto:ksouthard@gfoa.org).

For questions, please contact: (312) 977-9700.