

<p><b>Order online 24 hours a day!</b> Visit e-store at <a href="http://www.gfoa.org">www.gfoa.org</a></p>	<p>All orders <b>prepaid by check</b> should be sent directly to:</p> <p>Government Finance Officers Association 203 N. LaSalle St., Suite 2700 Chicago, Illinois 60601-1210</p>	<p>All <b>other</b> orders (including those with purchase orders or paid by credit card) should be <b>mailed or faxed*</b> to:</p> <p>Government Finance Officers Association 203 N. LaSalle St., Suite 2700 Chicago, Illinois 60601-1210 phone: 312/977-9700 fax: 312/977-4806</p>
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\* Fax accepted only with credit card payment or purchase orders. Do not mail original purchase orders.

**CONTACT**

Name	Title	
Employer		
Address		
City	State/Province	Zip/Postal Code
Phone	Fax	e-Mail

**SHIPPING**

Unless otherwise specified, all merchandise will be shipped via UPS Ground at no additional charge to the purchaser. Please allow 5-10 business days for delivery. The following alternative shipping methods are available on request and will be billed to the purchaser.

Next-day UPS     2-day UPS     3-day UPS Select

Other (please specify) \_\_\_\_\_

**TERMS**

Upon receipt unless prepaid. Payable in U.S. dollars only. *All billed orders must include a purchase order.* Sorry, no exceptions.

**PRODUCT**

Quantity	Title	Member Price	Non Member Price	Total Price
_____	<i>What Everyone Needs to Know About the New Fund Balance</i>	\$20.00	\$30.00	\$ _____
_____	<i>An Elected Official's Guide: Internal Control</i>	\$15.00	\$20.00	\$ _____
_____	<i>An Elected Official's Guide to Audit Committees</i>	\$20.00	\$30.00	\$ _____
_____	<i>An Elected Official's Guide to The New Pension Accounting</i> <small>[Note: This book is also used for the RETIREMENT &amp; BENEFITS, RISK MANAGEMENT, AND PROCUREMENT EXAMINATION]</small>	\$15.00	\$20.00	\$ _____
_____	<i>Governmental Accounting, Auditing, and Financial Reporting – 2012 Edition</i>	\$159.00	\$199.00	\$ _____
_____	<i>GAAFR Supplement (2014)</i>	\$40.00	\$65.00	\$ _____
_____	<i>Evaluating Internal Controls: A Local Government Manager's Guide</i> <small>[Note: This book is also used for the TREASURY &amp; INVESTMENT MANAGEMENT EXAMINATION]</small>	--	--	free on web
<b>SUBTOTAL (less 50% CPFO discount)</b>				\$ _____
Purchasers from Illinois and Washington, D.C., must add applicable tax**				\$ _____
Add handling charge of \$8.00 ONLY IF YOU ARE BEING BILLED				\$ _____
<b>TOTAL</b>				\$ _____

\*\* Illinois and Washington, D.C., purchasers must add sales tax (Illinois, 10.25%, and Washington, D.C., 6%) unless purchaser is exempt from sales tax.

**MEMBERSHIP STATUS**

Check one of the following three options:

I am a GFOA member     I am not a GFOA member

I am substituting for a GFOA member (Member's name required: \_\_\_\_\_)

**PAYMENT METHOD**

Check one of the following two options:

**PAYMENT ENCLOSED.** If you have checked PAYMENT ENCLOSED, indicate here the method of payment:  check     credit card

**PLEASE BILL ME.** You must include a purchase order number. Indicate purchase order number here: \_\_\_\_\_

**CREDIT CARD INFORMATION**

Complete this section if you checked PAYMENT ENCLOSED (above) and are paying by credit card:

Charge to:     VISA     MasterCard     Discover Card     American Express     Diner's Club

Account Number: \_\_\_\_\_ Exp. date (mandatory): \_\_\_\_\_

Signature \_\_\_\_\_



ORDER FORM
TREASURY AND INVESTMENT MANAGEMENT EXAMINATION

Table with 3 columns: Online ordering info, Prepaid by check address, and Other orders address.

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CONTACT

Form fields for Name, Title, Employer, Address, City, State/Province, Zip/Postal Code, Phone, Fax, and e-Mail.

SHIPPING

Unless otherwise specified, all merchandise will be shipped via UPS Ground at no additional charge to the purchaser.

Next-day UPS 2-day UPS 3-day UPS Select

Other (please specify)

TERMS

Upon receipt unless prepaid. Payable in U.S. dollars only. All billed orders must include a purchase order.

PRODUCT

Table with 5 columns: Quantity, Title, Member Price, Non Member Price, Total Price. Lists various books for sale.

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MEMBERSHIP STATUS

Check one of the following three options: I am a GFOA member, I am not a GFOA member, I am substituting for a GFOA member.

PAYMENT METHOD

Check one of the following two options: PAYMENT ENCLOSED, PLEASE BILL ME.

CREDIT CARD INFORMATION

Complete this section if you checked PAYMENT ENCLOSED (above) and are paying by credit card:

Charge to: VISA MasterCard Discover Card American Express Diner's Club
Account Number: Exp. date (mandatory):
Signature

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Other (please specify) \_\_\_\_\_

**TERMS**

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**PRODUCT**

Quantity	Title	Member Price	Non Member Price	Total Price
_____	<i>An Elected Official's Guide: Debt Issuance (Second Edition)</i>	\$20.00	\$30.00	\$ _____
_____	<i>Making Good Disclosure: The Role and Responsibilities of State and Local Officials Under the Federal Securities Laws</i>	\$25.00	\$40.00	\$ _____
	<i>An Elected Official's Guide to Tax Increment Financing</i>	--	--	free on web
	<i>Competitive v. Negotiated: How to Choose the Method of Sale for Tax-Exempt Bonds</i>	--	--	free on web
	<i>Structuring and Sizing the Bond Issue: How to Develop an Optimal Financing Approach</i>	--	--	free on web
	<i>Tax Exempt Financing: A Primer (Revised Edition)</i>	--	--	free on web
	<i>Benchmarking and Measuring Debt Capacity: GFOA Budgeting Series, Volume 1</i>	--	--	free on web

**SUBTOTAL (less 50% CPFO discount)**    \$ \_\_\_\_\_

Purchasers from Illinois and Washington, D.C., must add applicable tax\*\*    \$ \_\_\_\_\_

Add handling charge of \$8.00 ONLY IF YOU ARE BEING BILLED    \$ \_\_\_\_\_

**TOTAL**    \$ \_\_\_\_\_

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**MEMBERSHIP STATUS**

Check one of the following three options:

I am a GFOA member     I am not a GFOA member

I am substituting for a GFOA member (Member's name required: \_\_\_\_\_)

**PAYMENT METHOD**

Check one of the following two options:

**PAYMENT ENCLOSED.** If you have checked PAYMENT ENCLOSED, indicate here the method of payment:  check     credit card

**PLEASE BILL ME.** You must include a purchase order number. Indicate purchase order number here: \_\_\_\_\_

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Signature \_\_\_\_\_

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Other (please specify) \_\_\_\_\_

**TERMS**

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**PRODUCT**

Quantity	Title	Member Price	Non Member Price	Total Price
_____	<i>Financial Policies</i> <small>[Note: This book is also used for the RETIREMENT &amp; BENEFITS, RISK MANAGEMENT, AND PROCUREMENT EXAMINATION]</small>	\$45.00	\$70.00	\$ _____
_____	<i>Capital Project Planning and Evaluation</i>	\$35.00	\$50.00	\$ _____
_____	<i>Financing the Future: Long-Term Financial Planning</i>	\$40.00	\$60.00	\$ _____
_____	<i>Building a Better Budget Document (second addition)</i>	\$45.00	\$70.00	\$ _____
_____	<i>Informed Decision-Making through Forecasting: A Practitioner's Guide to Government Revenue Analysis</i>	\$60.00	\$90.00	\$ _____
_____	<i>Organization and Design of an Effective Budget Function</i>	--	--	free on web
<b>SUBTOTAL (less 50% CPFO discount)</b>				\$ _____
Purchasers from Illinois and Washington, D.C., must add applicable tax**				\$ _____
Add handling charge of \$8.00 ONLY IF YOU ARE BEING BILLED				\$ _____
<b>TOTAL</b>				\$ _____

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Charge to:     VISA     MasterCard     Discover Card     American Express     Diner's Club

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Signature \_\_\_\_\_

# ORDER FORM

## RETIREMENT & BENEFITS, RISK MANAGEMENT, AND PROCUREMENT EXAMINATION

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Name \_\_\_\_\_ Title \_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ e-Mail \_\_\_\_\_

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Quantity	Title	Member Price	Non Member Price	Total Price
_____	<i>Financial Policies</i> <small>[Note: This book is also used for the OPERATING AND CAPITAL BUDGETING EXAMINATION]</small>	\$45.00	\$70.00	\$ _____
_____	<i>An Elected Official's Guide to Public Retirement Plans</i>	\$20.00	\$30.00	\$ _____
_____	<i>An Elected Official's Guide to Risk Management</i>	\$20.00	\$30.00	\$ _____
_____	<i>An Elected Official's Guide to The New Pension Accounting</i> <small>[Note: This book is also used for the GOVERNMENTAL ACCOUNTING, AUDITING, AND FINANCIAL REPORTING EXAMINATION]</small>	\$15.00	\$20.00	\$ _____
	<i>A Guide for Establishing a Pension Investment Policy</i>	--	--	free on web
	<i>An Elected Official's Guide to Procurement</i>	--	--	free on web
<b>SUBTOTAL (less 50% CPFO discount)</b>				\$ _____
Purchasers from Illinois and Washington, D.C., must add applicable tax**				\$ _____
Add handling charge of \$8.00 ONLY IF YOU ARE BEING BILLED				\$ _____
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Account Number: \_\_\_\_\_ Exp. date (mandatory): \_\_\_\_\_

Signature \_\_\_\_\_