**Introduction to Governmental Accounting for Non-Accountants**

November 14, 2018, and again on January 17, 2019
2:00 pm to 4:00 pm (ET)

**LEVEL:** Basic

**CPE CREDITS:** 2 (based on a 50-minute hour)

**FIELD OF STUDY:** Accounting – Governmental

**PREREQUISITE:** None

**Speaker:**
Stephen J. Gauthier, GFOA Honorary Member and Consultant, Wheaton, Illinois

**Who Will Benefit:**
Finance professionals in the state and local government sector with either no background or only a limited background in accounting and financial reporting.

**Program Description:**
Accounting and financial reporting form an essential component of the informational infrastructure that undergirds state and local government finance. Decisions are only as good as the information that supports them. This two-hour internet training provides an introduction designed to equip participants to better understand and profit from state and local government financial reports.

**Seminar Objectives:**
Those completing this seminar will be able:

- To understand the role of accounting and financial reporting in the governmental environment
- To understand who the “players” are (financial statement users, preparers, auditors)
- To understand the “rules of the game” (generally accepted accounting principles – GAAP)
- To understand what fund accounting is and how it works (fund categories and fund types)
- To understand what different funds measure and when they measure it (measurement focus and basis of accounting)
- To understand government-wide financial statements and their relationship to fund financial statements (how does the information differ and why?)
- To understand where to look for additional information to help understand the financial statements and how to use that information (comprehensive annual financial report)

**It’s Easy to Participate**
- GFOA’s internet training is delivered to attendees via a secure website and audio conferencing service.

**Equipment Needed**
- A computer with a web browser to view the presentation. If you have speakers for your computer, you will be able to listen to the training using them.
- If you do not have speakers for your computer, you will need a phone to listen to the presentation. (Speaker phone recommended, but not required.)

**How It Works**
- Participants will receive an e-mail invitation containing a link with instructions at the beginning of the week the course will be taking place from the e-mail address messenger@webex.com. (Please add this e-mail address to your “allowed senders list.”)
- Materials can be viewed on a secure internet site.
- Questions can be asked at any time during the course, and interactive exercises will test your mastery of the material.
- To join the event more quickly, you can set up Event Manager before the event starts. Go to: https://gfoa.webex.com/gfoa/ecsetup.php?frommail=1.

To learn more or register for this event, visit [www.gfoa.org](http://www.gfoa.org).

For further study check out course recommended reading and other GFOA publications on the website.
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Please print or type (or register online at www.gfoa.org)

Check here if you are faxing this form or scanning and e-mailing this form to training@gfoa.org. Fax: 312-977-4806.

If faxing, do not mail the original.

Program Information (Please Check One)

- November 14, 2018
- January 17, 2019

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Employer: _________________________________________________

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A copy of the confirmation will be sent as a PDF attachment via e-mail from training@gfoa.org. Please add this address to your allowed senders list.

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Registration Fees (Please Check One)

- Member: $85
- Non-Member: $160

Registration Fee $________

Group Discount $________

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or call GFOA at 312-977-9700 for fee

Discount for paid new member ($25) $________

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Substitutions (government entities only): A one-for-one substitution of a nonmember for an active member is allowed. If your organization has a current GFOA member on staff who is not participating in this training seminar, a nonmember may attend in his/her place at the member rate. You must provide the member number and/or name of the GFOA member on the registration form.

Inquiries: For information regarding administrative policies such as complaints and refunds, please contact GFOA at training@gfoa.org or at 312-977-9700.