



Government Finance Officers Association



GROUP-LIVE  
COURSE

## Accounting Academy: An Intensive Introduction to Governmental Accounting, Auditing, and Financial Reporting

March 26 – 28, 2019 |

The course will meet Tuesday through Thursday,  
8:30 am – 4:30 pm (Central)

**REPEAT!**

LEVEL: Basic

CPE CREDITS: 24

FIELD OF STUDY: Accounting (Governmental)

PREREQUISITE: None

The seminar will be held at GFOA's offices: 203 N. LaSalle Street, Suite 2700, Chicago, IL 60601.

### Who Will Benefit:

Accountants and auditors new to the public sector.

### Program Overview:

Accountants and auditors new to the public sector must immediately face the daunting challenge of familiarizing themselves with the highly specialized rules, guidelines, and practices applicable to state and local governments. This intensive three-day workshop, intended for those who already possess at least a basic knowledge of private-sector accounting, combines lecture, discussion, and exercises to help newcomers make this difficult, but essential, transition.

### Seminar Objectives:

Those who successfully complete this seminar should obtain a solid basic understanding of each of the following:

- The unique environmental factors that have led to specialized accounting and financial reporting for state and local governments
- Funds and fund types
- Fund accounting and financial reporting
- How to categorize and measure transactions and events
- Measurement focus and basis of accounting
- Component units and government-wide financial reporting
- Budgetary reporting
- Elements of a comprehensive annual financial report (CAFR)

### Instructors:

Please check [www.gfoa.org](http://www.gfoa.org) for a faculty listing of GFOA staff and/or practitioners as it becomes available.

Participants may wish to bring a copy of their CAFR to the course.

**For further study, to learn more, and to register for this seminar and other GFOA training events, visit [www.gfoa.org](http://www.gfoa.org).**

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LEVEL: Basic | CPE CREDITS: 24  
FIELD OF STUDY: Accounting (Governmental) | PREREQUISITE: None



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## Program Schedule

The course will meet Tuesday through Thursday, 8:30 am – 4:30 pm (including an hour for lunch). Check in and distribution of seminar materials will take place on the first day of the seminar, 8:00 am — 8:30 am (all times Central).

## Program Location

The program will be held at GFOA's offices in Chicago, Illinois, at 203 N. LaSalle Street, Suite 2700.

## Hotel Information

Hyatt Place Chicago River North, 66 West Illinois Street  
Phone: 888-735-2978

- Complimentary continental breakfast is available at the hotel.
- Room Rate: \$130 Single/Double plus 17.4% tax
- Based on availability, GFOA's group rate is valid until February 23, 2019. Should the GFOA block fill up or if reservations are made after this date, reservations will be accepted on an overall hotel space availability and may not qualify for the GFOA discounted rate.

## It's Easy to Get Here

GFOA's offices are located at 203 N. LaSalle Street, Suite 2700, at the northeast corner of LaSalle and Lake Streets in downtown Chicago. Chicago Transit Authority (CTA) trains can be taken directly to the office from either of Chicago's airports. The Orange Line between Midway International Airport and downtown is \$2.25 per ride; the Blue Line from O'Hare International Airport to downtown is \$5.00 (and the train back to O'Hare is \$2.25). Our office building is right next to the CTA station at Clark and Lake. InterPark garage is located inside the building.

## Please print or type

Check here if you are faxing this form.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

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Telephone: \_\_\_\_\_

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E-mail: (Required) \_\_\_\_\_

GFOA Membership # (if available) \_\_\_\_\_

Check box to indicate if you are substituting for an active member.

Active Member #: \_\_\_\_\_

Active Member Name: \_\_\_\_\_

Please photocopy this form for additional registrants.

**CPE Credits:** GFOA is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: [www.nasbaregistry.org](http://www.nasbaregistry.org).



National Registry of CPE Sponsors  
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[www.nasba.org](http://www.nasba.org)

## Connect with GFOA

Government Finance Officers Association (GFOA) | GFOA Members Forum

@GFOA (#GFOA and #GFOA2019) | @GFOAJobs | @chrisgfoa

GFOA of the US & Canada | GFOA Members Group

## Registration Fees

Fee includes handout materials, continental breakfast, and lunch.

**Note: Early, group, and/or student discounts do not apply to this training program.**

(Please Check One)

Active/Associate GFOA Member: \$900  Non-Member: \$1,200

Registration Fee \$ \_\_\_\_\_

New member fee: Visit [www.gfoa.org](http://www.gfoa.org) \$ \_\_\_\_\_

or call GFOA at 312-977-9700 for fee

Discount for paid new member (\$25) \$ \_\_\_\_\_

**TOTAL \$ \_\_\_\_\_**

## Payment Information (Please Check One)

Fees must be paid in U.S. dollars by check, credit card, or purchase order.

**Please do not submit duplicate copies of this form.**

### Payment by Check:

Make check payable to "Government Finance Officers Association"  
Send to: GFOA • 203 N. LaSalle St. • Suite 2700 • Chicago, IL 60601-1210

Payment by credit card: scan and e-mail this form to [training@gfoa.org](mailto:training@gfoa.org);  
fax: 312-977-4806; or send to:

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Name on Card: \_\_\_\_\_

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### Bill Me:

(Scan and e-mail this form to [training@gfoa.org](mailto:training@gfoa.org) or fax to 312-977-4806.

If selecting this option, you must include a purchase order number.

Payment must be received for all registrations prior to the event date.)

P.O. No: \_\_\_\_\_

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**A copy of the confirmation and invoice will be sent as a PDF attachment via e-mail from [training@gfoa.org](mailto:training@gfoa.org). Please add this address to your allowed senders list.**

**Cancellation Policy:** Cancellations can be faxed to the GFOA at 312-977-4806 or e-mailed to [training@gfoa.org](mailto:training@gfoa.org).

Requests for refunds received prior to March 9, 2019, will incur a \$50 administrative service charge. Requests for refunds received between March 9, 2019, and March 23, 2019, will be refunded 50 percent of the registration fees. No refunds will be granted after March 23, 2019.

**Substitutions (government entities only):** A one-for-one substitution of a nonmember for an active member is allowed. If your organization has a current GFOA member on staff who is not participating in this training seminar, a nonmember may attend in his/her place at the member rate. You must provide the member number and/or name of the GFOA member on the registration form.

**Inquiries:** For information regarding administrative policies such as complaints and refunds, please contact GFOA at [training@gfoa.org](mailto:training@gfoa.org) or at 312-977-9700.

By attending this training, your photo is subject to be taken and used for various promotional purposes, including posting on social media during the event.



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