Government Finance Officers Association  
of the  
United States and Canada  

Renewal Application  
and  
Continuing Professional Education Reporting Form  
For the Year(s) Ending December 31, ______

Name: ______________________________  Phone: ____________________

Title: ______________________________  Fax: ____________________

Employer: ______________________________  Email: ____________________

Address: ______________________________

____________________________________

Certificate Number: ___________   Are you currently a CPA? ☐ Yes ☐ No

Date Issued:  ___________

INSTRUCTIONS
1. This form must be used to report your continuing professional education credits in connection with the renewal of your certification. The continuing professional education credits earned are a prerequisite to the renewal of your Certification.

2. Please type or print this form. If additional space is needed, part of this form may be reproduced or additional paper may be used. Supporting documentation should be retained in your files for three years.

Please report in the table below, by category, the hours of continuing education credit to which you are entitled for the year(s) ending as indicated above. By signing below, you certify that the information reported in this application is accurate and that you accept GFOA's Code of Professional Ethics. (GFOA's Code of Professional Ethics can be found on GFOA's website on the "Certification (CPFO)" page.) You also certify that you have not been convicted as an adult of a felony or misdemeanor involving fraud, theft, breach of fiduciary responsibility, or legal malfeasance.

SIGNATURE   _________________________________________________

DATE   ________________________________

<table>
<thead>
<tr>
<th>School, Firm or Organization Conducting Program</th>
<th>Date(s) Attended</th>
<th>Course Title</th>
<th>Code</th>
<th>CPE Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Codes:
A. Participant (for seminars, each 50 minutes equals 1 Continuing Professional Education (CPE) hour).

B. Instructor or Lecturer (actual preparation time up to double the presentation time).

C. Correspondence/Individual Study (hours specified by provider).

Mail to:  Jim Phillips  
Government Finance Officers Association  
Technical Services Center, Certification Board  
203 North LaSalle Street, Suite 2700  
Chicago, IL 60601