

**Government Finance Officers Association
of the
United States and Canada**

Renewal Application
and
Continuing Professional Education Reporting Form
For the Year(s) Ending December 31, _____

Name: _____ Phone: _____
 Title: _____ Fax: _____
 Employer: _____ Email: _____
 Address: _____

Certificate Number: _____ Are you currently a CPA? Yes No
 Date Issued: _____

INSTRUCTIONS

1. This form must be used to report your continuing professional education credits in connection with the renewal of your certification. The continuing professional education credits earned are a prerequisite to the renewal of your Certification.
2. Please type or print this form. If additional space is needed, part of this form may be reproduced or additional paper may be used. Supporting documentation should be retained in your files for three years.

Please report in the table below, by category, the hours of continuing education credit to which you are entitled for the year(s) ending as indicated above. By signing below, you certify that the information reported in this application is accurate and that you accept GFOA's Code of Professional Ethics. (GFOA's Code of Professional Ethics can be found on GFOA's website on the "Certification (CPFO)" page.) You also certify that you have not been convicted as an adult of a felony or misdemeanor involving fraud, theft, breach of fiduciary responsibility, or legal malfeasance.

1. Education Programs Attended _____ Number _____ Hours Earned

SIGNATURE _____

DATE _____

School, Firm or Organization Conducting Program	Date(s) Attended	Course Title	Code	CPE Hours

Codes:

- A. Participant (for seminars, each 50 minutes equals 1 Continuing Professional Education (CPE) hour).
- B. Instructor or Lecturer (actual preparation time up to double the presentation time).
- C. Correspondence/Individual Study (hours specified by provider).

**Mail to: Jim Phillips
 Government Finance Officers Association
 Technical Services Center, Certification Board
 203 North LaSalle Street, Suite 2700
 Chicago, IL 60601**